

Boys & Girls Club of Mount Vernon, NY, Inc.

After School Program

September 6, 2023 – June 7, 2024

Registration is now open! Register early!



General Information

350 South Sixth Avenue, Mount Vernon NY

Ages: 6 – 13

Cost: \$100 per school year

Mondays – Fridays, 3:00 pm – 6:30 pm



914-668-9580



bgcmvny.org



914-668-1902



mcampos@bgcmvny.org

Specialty Programs

**Cheerleading, Dance, GAGA Ball,
Basketball, Volleyball, Soccer**

*Must be a registered Club Member
Additional Days & Fees May Apply*

Registrations Requirements Checklist

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

- #1: General Information
- #2: Code of Conduct
- #3: Club Policies
- #4: Consent Form
- #5: Medical Information
- #6: Physician's & Immunization Records

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

- #7: Birth Certificate
- #8: \$100 Registration Fee (Non-refundable)
- #9 Covid – 19 Safety Precautions
- #10 Income verification: Recent Tax Return
- #11 NYOI Survey permission Slip
- #12 Mentoring permission Slip



After-School Program Membership Application

Member Information

Name _____ Male Female
Last First MI (circle one)

Date of Birth _____ Age _____ Grade _____ School _____

Address _____ Apt# _____

City _____ State _____ Zip _____ Home Phone () _____

Parent/Guardian Information

Female Guardian (circle one) **Mother** **Stepmother** **Other** _____

Name _____ Place of Employment _____

Cell# () _____ Work# () _____ Email _____

Male Guardian (circle one) **Father** **Stepfather** **Other** _____

Name _____ Place of Employment _____

Cell# () _____ Work# () _____ Email _____

Family Information

- Gross Household Income (Please circle one)
 Under \$15,000 \$15,000 - \$25,000 \$25,000 - \$45,000 \$45,000 - \$65,000 Over\$65,000
- Does your child qualify for free or reduced lunches at school? **No** **Yes**
- Does your child live in a single parent household? **No** **Yes**
- Is your family a military family not living on a base? **No** **Yes**
- Is any member of your household disabled? **No** **Yes** **Physical** **Mental** **Both**
- Does anyone in the household 65 yrs. or older? **No** **Yes**
- Who does your child live with? (Circle all that apply.) (If yes, circle one)
 Mother **Stepmother** **Father** **Stepfather** **Grandparent** **Other** _____
- How many brothers does your child have? _____ What are the ages? _____
- How many sisters does your child have? _____ What are the ages? _____

Income Verification:

To secure grant monies and donations, federal authorities and our auditors require us to collect certain information from the families we serve. Please complete the income requirements that Boys & Girls Club of Mount Vernon NY Inc. may secure funding for its programs, and continue to keep fees low to serve your needs.

Acceptable Items –

- current, most recent Tax Return, or
- 4 consecutive Pay stubs dated 30 days of application, or TANF budget letter from government agency or affiliated agency.

Office Use Only

Cash Check CC Money Order Staff Initials _____ Amount Paid \$ _____ Receipt _____ Date Received _____

#2: Code of Conduct

You must read and sign by each Club member and Parent/Guardian.

The Boys & Girls Club of Mount Vernon encourages youth to engage in positive recreation, education, and social & character development activities. It is a positive arena where young people can socialize, learn, have fun, and participate in activities designed for them. For these reasons – and for the safe, secure management of the Club, the following Code of Conduct exists and will be enforced.

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1. Remove hats, headgear, and poor attitudes upon entering the Club.
 2. Keep the Club clean; eat only in approved areas.
 3. Respect others. Be kind with your words and actions.
 4. Refrain from hanging out or roaming the hallways, bathrooms, stairwells, and offices.
 5. Do not bring weapons of any kind into the Club, and fighting will not be tolerated.
 6. Participate in gymnasium floor activities with sneakers, pants, shorts, and a top.
 7. Refrain from disrupting or interfering in the management of the Club activities and events.
 8. Refrain from engaging in destructive behavior, such as activating the fire alarm.
 9. Refrain from encouraging or participating in vandalism.
 10. Refrain from possessing or using illegal drugs or alcohol.

Membership Card

All members are given a membership card when they join the Club. Members must bring their card each day to the Club. If the membership card is lost, members can request a replacement. A fee of \$5 is charged for the replacement card. Allowing non-members to use the card may result in suspension.

Suspension & Expulsion

At the discretion of onsite supervisory staff, members can and will be suspended (depending on the infraction) for a variety of days, weeks, months, or the entire program season if they knowingly and repeatedly violate the above-mentioned rules. Members who knowingly violate the rules will be warned several times before they are considered for suspension. If a member is expelled for any infraction, no previous funds will be refunded.

When a suspended member returns to the Club, he/she is given a fresh start. No mention is made of the suspension to avoid pressure on the youth. The more serious and destructive actions can and will result in suspension for an entire program season or permanent expulsion altogether. The Chief Executive Officer or Executive Director can suspend a member for more than 30 days. Our policies are not designed to be punitive, but to encourage and reward positive behavior and hold youth members accountable for negative behavior. Permitting a program to function without rules presents risks to our members and staff, sets a poor example for our youth, and stands contrary to our mission of providing youth with a safe, clean, and positive environment where they come to learn, have fun, and meet people.

We hope both members and parents understand and support our effort to run a productive Club with quality programs by people who genuinely care about the youth and community.

Member's Pledge

I hereby apply for membership at the Boys & Girls Club of Mount Vernon NY Inc. I agree to obey the rules of the Club and be respectful of the staff and officers. I promise to be loyal to the Club, to allow no one to use my membership card, and to be careful to prevent damage to the building and equipment. I agree that my membership may be suspended or canceled at any time.

Signatures

Member: _____ Date: _____

Parent/Guardian: _____ Date: _____

#3: Club Policies

This form must be read and signed by each Club member and Parent/Guardian.

Application Process

To become a member of the Boys & Girls Club of Mount Vernon, NY, Inc., we must receive a complete application for each child. A complete application means that each section of the Registration Form must be complete. We must also receive a current physical, immunization record, birth certificate, and Guardian income verification. We will not accept incomplete applications. Payment must be received at the time the complete application is submitted. We will not accept an application without payment in full.

- **After-School Program** – The age requirement for the After School Program is 6 – 13 years. The cost of membership in the After School Program is \$100 per Club member for the program year. (**Summer Program Not Included.**)
- **Teen Program** – The age requirement for the Specialty Programs is 14 – 18 years. The cost of membership in the Teen Program is \$25 for the program year. (Summer job training for Teens)
- **Specialty Programs** – The age requirement for the Specialty Program is 6 – 18 years. Members in the Specialty Programs must first become Club members. \$100 for 6 – 13 years old, and \$25 for 14 -18 years old. In addition, members must contact the Directors if these programs to get information about meeting times and locations. The Club has the following Specialty Programs: Basketball, Cheerleading, Karate, and Dance.

Mandatory Late Fee

Hours for the After School Program are 3:00 pm – 6:30 Pm. All After School members must leave the Club by 6:30 pm, or a mandatory late fee will be charged. We will enforce a late fee of \$1/minute with a maximum of \$50. The Fee must be paid when you pick up your child or they cannot return the following day.

NSF Charges

There is a \$35 fee for returned checks. If a check is returned, you will need to find another method of payment.

Sign-in/Sign-out

All members must sign in when they arrive and sign out when they leave.

Personal Information Regarding Members

The Boys & Girls Club of Mount Vernon will only give information about Club Members to the Parent/Guardian who registered the child. If the parent or guardian wishes the information to be released to others, the request must be submitted in writing or via court order.

Personal Items

The Boys & Girls Club Mount Vernon strongly encourages members not to bring cell phones, iPads, or any other expensive personal items to the Club. The Club cannot assume responsibility for lost, stolen, or misplaced items.

Signature

Parent/Guardian: _____ Date: _____

Print Name: _____

#4: Consent Form

This form must be read and signed by Parent/Guardian

Member Participation

Initial next to each item

My child is allowed to engage in all activities and trips that form part of the Boys & Girls Club of Mount Vernon, NY, Inc., unless I notify the Club in writing.

My child is allowed to participate in the National Youth Outcome Initiative Survey (NYOI) unless I notify the Club in writing

I consent to the transportation of my child to and from all activities and trips deemed necessary by authorized members of the Boys & Girls Club of Mount Vernon in conjunction with the program for which my child is enrolled.

I give permission for my child's likeness to be used in any Boys & Girls Club publication, photos, and video in perpetuity.

I give permission for my child to participate in the OJJDP Mentor Program offered by the Boys & Girls Club of Mount Vernon, NY, Inc., and BCCA.

I give permission for my child's likeness to be used in any Boys & Girls Clubs Affiliated partner's publications, photos, and video.

I hereby release the Boys & Girls Club of Mount Vernon, NY, Inc, staff members, volunteers, and Board of Directors from any liability in the event of an injury, accident, and/or negligence caused by the child while participating in programs conducted by the Boys & Girls Club of Mount Vernon, NY, Inc.

I give permission for Boys & Girls Club Staff to apply ointments and sunscreen.

I give permission for my child to go swimming.

I give permission for my Boys & Girls Club staff to apply/administer medication to my child.

Extra Charges

- I understand that all After-School Program members must leave the Club by 6:30 pm. I understand that a mandatory late fee of \$1/minute will be enforced (with a maximum of \$50) If my child remains at the Club beyond the time that he/she should leave. I consent to pay the fee before my child can return to the Club.
- I understand that there is a \$35 fee for returned checks. If I submit a check for payment that is returned, I consent to pay the NSF charges, and I will pay future additional fees in cash.
- I understand that all Club members must bring their membership cards with them each day to the Club. If a membership card is lost or stolen, I understand there is a \$5 charge for a replacement card.

Sign-in/Sign-out Procedures & Personal Information

- I understand that all members must sign in when they arrive and sign out when they leave the Club.
- I understand that the Boys & Girls Club of Mount Vernon, NY, Inc., will only give information about my child to the person who signs this form. If I want the information released to others, the request must be submitted in writing or via court order to the Club in advance.

Signature

Parent/Guardian: _____ Date: _____

Print Name: _____

#5: Medical Information for Parent/Guardian

This form is to be completed by a parent or guardian. Please answer these questions about your child.

Is your child Hispanic/Latino? (please check one)

Yes

No

Race (Check ALL that apply)

American Indian

Asian

Black

White

Native Hawaiian/Other Pacific Islander

Other _____

Medical History

Ear Infections	No	Yes	If yes, last known date	____/____/____
Rheumatic Fever	No	Yes	If yes, last known date	____/____/____
Convulsion	No	Yes	If yes, last known date	____/____/____
Diabetes	No	Yes	If yes, last known date	____/____/____
Behavior	No	Yes	If yes, last known date	____/____/____

Allergies

Hay Fever	No	Yes	If yes, last known date	____/____/____
Ivy Poisoning, etc.	No	Yes	If yes, last known date	____/____/____
Insect Stings	No	Yes	If yes, last known date	____/____/____
Penicillin	No	Yes	If yes, last known date	____/____/____
Other Drugs	No	Yes	If yes, last known date	____/____/____

Diseases

Chicken Pox	No	Yes	If yes, last known date	____/____/____
Measles	No	Yes	If yes, last known date	____/____/____
German Measles	No	Yes	If yes, last known date	____/____/____
Mumps	No	Yes	If yes, last known date	____/____/____
Asthma	No	Yes	If yes, last known date	____/____/____

Significant Health Info/Current Conditions

Does your child have chronic or recurring illnesses? Please print. **No** **Yes**
 If so, please list them here. _____

Has your child had any contagious illnesses? Please print. **No** **Yes**
 If so, please list them here. _____

Has your child had serious injuries? Please print. **No** **Yes**
 If so, please list them here. _____

Has your child had any surgeries? Please print. **No** **Yes**
 If so, please list them here. _____

Has your child been hospitalized? Please print. **No** **Yes**
 If so, please list them here. _____

Covid-19 Safety Precautions: Health and Hygiene

The BGCMV is committed to providing all members with a safe environment by ensuring each person who enters the site abides by the Hygiene and Health Policy. The COVID-19 pandemic has affected society in an unprecedented fashion. Significant adjustments are essential to ensure we continue to keep all our members and families safe.

All staff members shall abide by local and state government mandates regarding COVID-19. Staff shall ensure Club members are always following our guidelines.

Rules for Parents

Parents will not be allowed in the Clubhouse, including the Gym, unless they have an appointment with a staff member.

If anyone in the BGCMV community (participants, staff, volunteers) tests positive for Covid-19, we will send them home immediately.

BGCMV Board and Staff have worked extremely hard to offer a program that makes sense for our organization and for our community. With our community slowly reopening and our parents needing to work, a safe, viable live program for Mount Vernon is critically important. We are committed to serving our community in a safe and responsible manner. If we all band together to execute our plan, we can have a safe, productive, successful program.

Mel Campos,
Chief Executive Officer