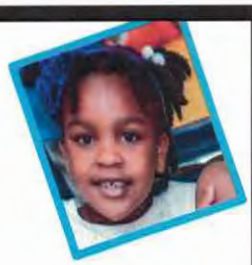
Boys & Girls Club of Mount Vernon

Summer Program

July 6, 2020 – August 14, 2020

Registration is now open! Register early!



General Information

350 South Sixth Avenue, Mount Vernon NY

Ages: 6 – 13

Registration: $100 per child

Mondays – Thursday, 8:00 am – 4:00 pm

Friday, Virtual Program 10am – 2pm

914-668-9580

914-668-1902

bgcmvny.org

mcampos@bgcmvny.org

Summer Activities

Education, Arts & Craft, Water Activities, Game Room, & Gym Activities

Must be a registered Club Member
Additional Fees May Apply

Registrations Requirements Checklist

	Section 3: General Information		Physician Medical Form
	Section 2: Parent's Medical Form		Immunization Records
	Signed Consent Form		Birth Certificate

100 Registration Fee (Non-refundable)

Boys & Girls Club of Mount Vernon, NY Inc.

350 South Sixth Avenue, Mount Vernon, NY 10550 ■ (914) 668-9580 ■ Fax: (914) 668-1902 ■ Website: www.bgcmvny.org

Summer Club Membership Application

July 6, 2020 – August 14, 2020

Member Information

Name _____ _____ _____ Male Female
Last *First* *MI* *(circle one)*

Date of Birth _____ Age _____ Grade _____ School _____

Address _____ Apt# _____

City _____ State _____ Zip _____ Home Phone ( ) _____

Parent/Guardian Information

Female Guardian *(circle one)* **Mother** **Stepmother** **Other** _____

Name _____ Place of Employment _____

Cell# ( ) _____ Work# ( ) _____ Email _____

Male Guardian *(circle one)* **Father** **Stepfather** **Other** _____

Name _____ Place of Employment _____

Cell# ( ) _____ Work# ( ) _____ Email _____

Family Information

- Gross Household Income *(please circle one)*
  Under $15,000 $15,000-$25,000 $25,000-$45,000 $45,000-$65,000 Over $65,000
- Does your child quality for free or reduced lunches at school? No Yes
- Does your child live in a single parent household? No Yes
- Is your family a military family not living on a base? No Yes
- Is any member of your household disabled? No Yes Physical Mental Both
  (If yes, circle one)
- Who does your child live with? *(Circle all that apply.)*
  Mother Stepmother Father Stepfather Grandparent Other _____
- How many brothers does your child have? _____ What are the ages? _____
- How many sisters does your child have? _____ What are the ages? _____

Who is authorized to pick up your child from the Club? *(Please Print)*

Any person picking up your child from the Club must have a picture ID.

_____ ( )
Name Relationship to Child Phone

_____
Name Relationship to Child Phone

My child can leave the Club and go home alone. ☐ **Yes** ☐ **No**

T Shirt Size *(please select one size child or adult)* ***Child*** XS S M L XL ***Adult*** XS S M L XL

Office Use Only

☐ Cash ☐ Check ☐ CC ☐ Money Order Staff Initials Amount Paid $ Receipt# Date Received

GREAT FUTURES START HERE.

#2: Code of Conduct

This form must be read and signed by each Club member and Parent/Guardian.

The Boys & Girls Club of Mount Vernon encourages youth to engage in positive recreation, education, and social & character development activities. It serves as a positive arena where young people can socialize, learn, have fun, and participate in activities especially designed for them. For these reasons – and for the safe secure management of the Club, the following Code of Conduct exists and will be enforce.

1. Remove hats, headgear, and poor attitudes upon entering the Club.
2. Keep the Club clean; eat only in approved areas.
3. Respect others. Be kind with your words and actions.
4. Refrain from hanging out or roaming the hallways, bathrooms, stairwell, and offices.
5. Do not bring weapons of any kind into the Club.
6. Participate in gymnasium floor activities with sneakers, pants, or shorts and a top.
7. Refrain from disrupting or interfering in the management of the Club activities and events.
8. Refrain from engaging in destructive behavior such as activating the fire alarm.
9. Refrain from encouraging or participating in vandalism.
10. Refrain from possessing or using illegal drugs or alcohol.

Membership Card

All members are given a membership card when they join the Club. Members must bring their card each day to the Club. If the membership card is lost, members can request a replacement. A fee of $5 is charged for the replacement card. Allowing non-members to use the card may result in suspension.

Suspension & Expulsion

At the discretion of onsite supervisory staff, members can and will be suspended (depending on the infraction) for a variety of days, weeks, months, or the entire program season if they knowingly and repeatedly violate the above-mentioned rules. Members who knowingly violate the rules will be warned several times before they are considered for suspension. If a member is expelled for any infraction, no previous funds will be refunded.

When a suspended member returns to the Club, he/she is given a fresh start. No mention is made of the suspension to avoid pressure on the youth. The more serious and destructive actions can and will result in suspension for an entire program season or permanent expulsion altogether. The Chief Professional Officer or Executive Director can suspend a member for more than 30 days. Our policies are not designed to be punitive, but to encourage and reward positive behavior and hold youth members accountable for negative behavior. Permitting a program to function without rules presents risks to our members and staff, sets a poor example for our youth, and stands contrary to our mission of providing youth with a safe, clean, and positive environment where they come to learn, have fun, and meet people.

We hope both members and parents understand and support our effort to run a productive Club with quality programs by people who genuinely care about the youth and community.

Member's Pledge

I hereby apply for membership at the Boys & Girls Club of Mount Vernon. I agree to obey the rules of the Club and be respectful of the staff and officers. I promise to be loyal to the Club, to allow no one to use my membership card, and to be careful to prevent damage to the building and equipment. I agree that my membership may be suspended or canceled at any time.

Signatures

Member: _____ Date: _____

Parent/Guardian: _____ Date: _____

#3: Club Policies

This form must be read and signed by each Club member and Parent/Guardian.

Application Process

To become a member of the Boys & Girls Club of Mount Vernon, we must receive a complete application from each child. A complete application means that each section of the Registration Form must be complete. We must also receive a current physical, immunization record, and birth certificate. We will not accept incomplete applications. Payment must be received at the time the complete application is submitted. We will not accept an application without payment in full.

- **Summer Camp Program** – The age requirement for the Summer Program is 6 – 13 years. (There is no Teen Program during the summer.) The Registration Fee for the Summer Program is $100. The cost of the program is $110/ per Club member a week per child. $120/ per non-Club member per week. If there is more than one child in a family, each additional child cost $100/week.

NSF Charges

There is a $35 fee for returned checks. If a check is returned, you will need to find another method of payment.

Sign-in/Sign-out

All members must sign in when they arrive and sign out when they leave. Members are not allowed to leave the Club grounds on their own once they arrive and sign–in. If a different person other than the one listed on the application must pick up your child, you must notify the Club in advance with the name of the person. The person must have a photo ID when they come to pick up your child.

Personal Information Regarding Members

The Boys & Girls Club of Mount Vernon will only give information about Club Members to the Parent/Guardian who registered the child. If the parent or guardian wishes the information to be released to others, the request must be submitted in writing or via court order.

Personal Items

The Boys & Girls Club Mount Vernon strongly encourages members not to bring cell phones, iPads, or any other expensive personal items to the Club. The Club cannot assume responsibility for items that are lost, stolen, or misplaced.

BGCMV T-shirts

One BGCMV t-shirt is included in the cost of the registration fee. Additional BGCMV t-shirts can be purchased at a cost of $15 each. T-shirts must be worn during all Summer Program field trips. Members will not be allowed to participate in field trips if he/she is not wearing a BGCMV t-shirt. If member is not wearing a t-shirt, parent will be called and asked to pick up his/her child from the Club.

Signature

Parent/Guardian: _____ Date: _____

Print Name: _____

#4: Consent Form

This form must be read and signed by Parent/Guardian.

Member Participation

- My child is allowed to engage in all activities and trips that form part of the Boys & Girls Club of Mount Vernon unless I notify the Club in writing.
- My child is allowed to participate in the National Youth Outcome Initiative survey program unless I notify the Club in writing.
- I consent to the transportation of my child to and from all activities deemed necessary by authorized members of the Boys & Girls Club of Mount Vernon in conjunction with the program for which my child is enrolled.
- I understand and agree that if my child is transported to and from the Club, he/she must be picked up by closing time or a mandatory late fee will be charged for waiting staff.
- I give permission for my child's likeness to be used in any Boys & Girls Club publication/video.
- I hereby release and discharge the Boys & Girls Club of Mount Vernon, staff members, volunteers, and Board of Directors from any liability in the event of an injury, accident, and/or negligence that may involve my child while participating in programs conducted by the Boys & Girls Club of Mount Vernon.

Extra Charges

- I understand that all Summer Program members must leave the Club by 4:00 pm. I understand that a mandatory late fee of $10 after 4:05 pm and $20 after 4:16 pm, and $25 will be charged at 4:30 pm. Repeat lateness will result in child not being able to return to the program. minutes will be charged if my child remains at the Club beyond the time that he/she should leave. Repeat lateness may result in the child being asked not to return to the program.
- I understand that there is a $35 fee for returned checks. If I submit a check for payment that is returned, I consent to paying the NSF charges and I will pay future fees in cash.
- I understand that all Club members must bring their membership cards with them each day to the Club. If a membership card is lost or stolen, I understand that there is a $5 charge for a replacement card.

Sign-in/Sign-out Procedures & Personal Information

- I understand that all members must sign in when they arrive and sign out when they leave the Club. I understand that members are not allowed to leave the Club grounds on their own once they arrive and sign–in unless I have notified the Club in writing or on this application.
- I have indicated in this application how my child is allowed to leave the Club. I understand that if a different person other than the one listed on this application must pick up my child; I must notify the Club in advance with the name of the person. The person must have a photo ID when they come to pick up my child.
- I understand that the Boys & Girls Club of Mount Vernon will only give information about my child to the person who signs this form. If I want the information to be released to others, the request must be submitted in writing or via court order to the Club in advance.

Signature

Parent/Guardian: _____ Date: _____

Print Name: _____

#5: Medical Information for Parent/Guardian

This form is to be completed by a parent or guardian. Please answer these questions about your child.

Is your child Hispanic/Latino? *(please check one)* ☐ Yes ☐ No

Race *(Check ALL that apply)* ☐ American Indian ☐ Asian ☐ Black

☐ White ☐ Native Hawaiian/Other Pacific Islander Other _____

Medical History

Ear Infections	No	Yes	If yes, last known date	/ /
Rheumatic Fever	No	Yes	If yes, last known date	/ /
Convulsion	No	Yes	If yes, last known date	/ /
Diabetes	No	Yes	If yes, last known date	/ /
Behavior	No	Yes	If yes, last known date	/ /

Allergies

Hay Fever	No	Yes	If yes, last known date	/ /
Ivy Poisoning, etc.	No	Yes	If yes, last known date	/ /
Insect Stings	No	Yes	If yes, last known date	/ /
Penicillin	No	Yes	If yes, last known date	/ /
Other Drugs	No	Yes	If yes, last known date	/ /

Diseases

Chicken Pox	No	Yes	If yes, last known date	/ /
Measles	No	Yes	If yes, last known date	/ /
German Measles	No	Yes	If yes, last known date	/ /
Mumps	No	Yes	If yes, last known date	/ /
Asthma	No	Yes	If yes, last known date	/ /

Significant Health Info/Current Conditions

Does your child have chronic or recurring illnesses? *Please print.* **No** **Yes**

If so, please list them here. _____

_____

Has your child had any contagious illnesses? *Please print.* **No** **Yes**

If so, please list them here. _____

_____

Has your child had serious injuries? *Please print.* **No** **Yes**

If so, please list them here. _____

_____

Has your child had any surgeries? *Please print.* **No** **Yes**

If so, please list them here. _____

_____

Has your child been hospitalized? *Please print.* **No** **Yes**

If so, please list them here. _____

_____

_____

#5: Medical Information for Parent/Guardian, (cont'd)

Does your child take medications? *Please print.* **No** **Yes**
If so, please list them here. _____

Does your child wear glasses, contact lens, or any other medical equipment? **No** **Yes**
If so, please list them here. *Please print* _____

Does your child have any conditions that would modify his/her activity at the Club? If yes, please list them here. *Please print.* **No** **Yes**
_____

Does your child have allergies? *Please print.* **No** **Yes**
If yes, please list them here. _____

Are there any foods that your child should not eat? *Please print.* **No** **Yes**
If yes, please list them here. _____

Does your child have any other medical conditions of which we should be aware? If yes, please list them here. *Please print.* **No** **Yes**
_____

Consent for Emergency Treatment

I give authority to the Boys & Girls Club of Mount Vernon to obtain necessary emergency medical treatment for my child with the understanding the family will be notified as soon as possible.

Signature _____ Date _____ ( ) Phone _____

Print Name _____ Relationship to Child _____

Emergency Contacts

Give the names of at least two individuals who are available to come to the Club in case of emergency if the parents or guardians are not available. *Please Print.*

Name _____ Relationship to Child _____ ( ) Phone _____

Name _____ Relationship to Child _____ ( ) Phone _____

Covid-19 Safety Precautions: Health and Hygiene

The BGCMV is committed to providing all members with a safe environment by ensuring each person who enters the site abides by the Hygiene and Health Policy. The COVID-19 pandemic has affected society in an unprecedented fashion. Significant adjustments are essential to ensure we continue to keep all our members and families safe.

All staff members shall abide by local and state government mandates regarding COVID-19. Staff shall ensure Club members are always following our guidelines.

Safety Guidelines

- All staff members shall wear a mask and gloves in the building. The Director of Safety and Security will distribute masks and gloves to each staff member. Masks are reusable and machine washable. The masks issued are not particulate filtering N95 medical masks; however, they will provide protection and help reduce the transmission of COVID-19. Gloves will consist of non-latex material and will be safely disposed of after each workday.
- Staff and Club members entering the building shall have their temperatures checked with a no-touch forehead thermometer for early signs of sickness related to COVID-19.
- All persons entering the building shall use the hand sanitizer dispenser located by the front entrance. The front desk coordinator shall ensure all persons are using the hand sanitizer upon entering the building and shall check the temperature of all visitors before being admitted.
- Hands are to be cleaned regularly with soap and water for a minimum of twenty seconds.
- Coughs and sneezes will be covered with a tissue or the inside of the individual's elbow.
- All occupants in the Club will practice social distancing by keeping six feet apart, refraining from sharing items, and keeping their hands to themselves. The Chief Professional Officer, Director of Safety and Security, and the Director of Education will ensure activities are modified to accommodate social distancing.
- Staff members will be responsible for the cleanliness and sanitation of their respective areas throughout the day. Tables, chairs, computer keyboards, games, toys, and high touch surfaces will be disinfected frequently, with the last cleaning occurring at the end of the day.
- We will mark the floors with colorful masking tape to indicate appropriate social distancing.
- All children will be required to wear protective masks. They are receiving cloth, washable, reusable masks. We will have extras to supply when needed.
- A Jr. staff/volunteer will be stationed outside each bathroom to assure only one child at a time uses the bathroom.
- The Club will utilize all doors in the building except the boiler room (4) to move from one area to the other to minimize groups of children crossing each other's paths. Once the schedule is finalized, we will provide guides for each group to minimize crossing other groups.

It is our collective responsibility to maintain a healthy environment at the Club. If anyone is exhibiting symptoms of a sickness, he/she shall be sent home under the directive of the Chief Professional Officer or the Director of Safety and Security. Symptoms of sickness can include, but not be limited to, coughing, sneezing, fever-like symptoms, and runny-nose. Staff members showing signs of sickness will be spoken to and advised directly by the Chief Professional Officer or the Director of Safety and Security. Club members exhibiting signs of sickness will be isolated in an empty room; parents will be notified immediately to pick up their child. The room occupied by the sick child will be sanitized after each use.

Rules for Parents

Parents will not be allowed in the Club house unless they have an appointment with a staff member.

At morning drop off, a table will be set up outside of the Club manned by a senior staff and two other staff. As children arrive, the members temperatures will be taken before they separate from the parent/guardian. Once they are clear, they will be brought into the building, signed in, and a monitor inside the building will escort them to their designated area. Temperature will be taken via touchless thermometer.

Starting at 3:30 pm, we will set up a table with a senior staff and two other staff. As parents come to pick up the children, staff will come in and ask for the child/children who will be brought outside to meet the parent/guardian. Pick up is at 4:00 pm. If a child is not picked up by 4:05 a $10 late fee will be imposed. At 4:16, a $20 late fee will be imposed. After 4:30, the late fee will be $25, and the child may not be allowed to return. Repeat lateness will result in the child's spot being given to someone on the waiting list.

If a child becomes ill during the day, the child will be placed in a secure area. The Teen Office with a monitor outside the office. The parent will be called immediately and will have one hour to pick up the child.

If anyone in the BGCMV community (participants, staff, volunteers) tests positive for Covid-19, we will close the building as soon as possible and remain closed for 14 days (2 weeks)

BGCMV Board and Staff have worked extremely hard to offer a program that makes sense for our organization and for our community. With our community slowly reopening and our parents needing to work, a safe viable live summer program for Mount Vernon is critically important. We are committed to serving our community in a safe and responsible manner. If we all band together to execute our plan we can have a safe, productive, successful summer.

Mel Campos,
Chief Professional Officer

BOYS & GIRLS CLUB OF MOUNT VERNON

Minor Participant Waiver, Release, Indemnification of All Claims & Covenant Not to Sue

NOTICE: THIS IS A LEGALLY BINDING AGREEMENT. Read this document carefully and in entirety. By signing this agreement, you give up your right and the named minor's right to bring a court action to recover or obtain any child's remedy for any personal injury or property damage however caused arising out of the named minor's participation in Boys & Girls Club of Mount Vernon Programs, now or any time in the future.

Acknowledgment of Risk

I, in my legal capacity as the parent/guardian of the minor named below, do hereby acknowledge and agree that participation in Boys & Girls Clubs of Mount Vernon activities comes with inherent risks. I have full knowledge and understanding of the inherent risks associated with Boys & Girls Clubs of Mount Vernon programs participation, including but in no way limited to: (1) slips, trips, and falls, (2) aquatic injuries, (3) athletic injuries, and (4) illness, including exposure to and infection with viruses or bacteria. I further acknowledge that the preceding list is not inclusive of all possible risks associated with the Boys & Girls Club of Mount Vernon programs participation and that said list in no way limits the operation of this Agreement.

Coronavirus / COVID-19 Warning & Disclaimer

Coronavirus, COVID-19 is an **extremely contagious** virus that spreads easily through person-to-person contact. Federal and state authorities recommend social distancing as a mean to prevent the spread of the virus. **COVID-19 can lead to severe illness, personal injury, permanent disability, and death. Participating in [insert organization] programs or accessing [insert organization] facilities could increase the risk of contracting COVID-19.** The Boys & Girls Club of Mount Vernon in no way warrants that COVID-19 infection will not occur through participation in the Boys & Girls Club of Mount Vernon programs of accessing the Boys & Girls Club of Mount Vernon facilities.

Waiver, Release, Indemnification & Covenant Not to Sue

In consideration of _____'s participation in the Boys & Girls Club of Mount Vernon programs, I, _____, the parent/guardian of the minor named above, agree to release and on behalf of myself and the minor named above, my heirs, representatives, executors, administrators, and assigns, HEREBY DO RELEASE the Boys & Girls Club of Mount Vernon, its officers, directors, employees, volunteers, agents, representatives and insurers ("Releasees") from any causes of action, claims, or demands of any nature whatsoever including, but in no way limited to, claims of negligence, which I, the named minor, my heirs, representatives, executors, administrators and assigns may have, now

or in the future, against the Boys & Girls Club of Mount Vernon on account of personal injury, property damage, death or accident of any kind, arising out of or in any way related to the use of the Boys & Girls Club of Mount Vernon facilities/equipment or participation in the Boys & Girls Club of Mount Vernon programs whether that participation is supervised or unsupervised, however the injury or damage occurs, including, but not limited to the negligence of Releasees.

In consideration of my child's participation in the Boys & Girls Club of Mount Vernon, I, the undersigned parent/guardian of the named minor, agree to INDEMNIFY AND HOLD HARMLESS Releasees from any and all causes of action, claims, demands, losses, or costs of any nature whatsoever arising out of or in any way related to the named minor's Boys & Girls Club of Mount Vernon programs participation.

I hereby certify on behalf of myself and the named minor that I have full knowledge of the nature and extent of the risks inherent in the Boys & Girls Club of Mount Vernon programs participation and that I, on behalf of myself and the named minor, am voluntarily assuming said risks. I understand that I and the named minor will be solely responsible for any loss or damage, including personal injury, property damage, or death, the named minor sustains while participating in the Boys & Girls Club of Mount Vernon programs and that by signing this agreement I, on behalf of myself and the named minor, HEREBY RELEASE Releasees of all liability for such loss, damage, or death. I further certify that my child is in good health and has no conditions or impairments which would preclude his/her safe participation in the Boys & Girls Club of Mount Vernon programs.

I further certify that my child's of birth is _____ (MM/DD/YYYY), that my present age is _____, that I am therefore of lawful age (18 years or older) and otherwise legally competent to sign this agreement, and that I have legal capacity to act as the parent/guardian of the named minor. I further understand that the terms of this agreement are legally binding and certify that I am signing this agreement, after having carefully read it, of my own free will.

_____	_____
Child Name (Print Clearly)	Date
_____	_____
Parent/Guardian Signature	Parent/Guardian Name (Print Clearly)